

SpeedGrader Quick Start

Review submissions, grade efficiently, and provide feedback students can use.

FTCC Canvas Faculty Resource | New Quizzes only | Panopto and Class Collaborate supported | No Canvas Studio

Click Path

Assignment / Discussion / New Quiz → SpeedGrader

Purpose

SpeedGrader combines the submission, score, rubric, annotations, comments, and student navigation in one grading workspace.

Steps

1. Open SpeedGrader from the activity or Gradebook.
2. Confirm the correct assignment and student.
3. Review the submitted attempt and use the attempt menu when multiple submissions exist.
4. Enter the score or use the attached rubric.
5. Add clear submission comments and document annotations when available.
6. Use feedback files, audio, or video only when they add value and remain accessible.
7. Move to the next student and confirm the grade saves.
8. Check the grade posting policy before releasing feedback.

Verify

- | | |
|--|--|
| ☐ Correct attempt was graded. | ☐ Score and rubric agree. |
| ☐ Comments are complete and professional. | ☐ Annotations are saved. |
| ☐ Submission status is correct. | ☐ Feedback is posted and visible when intended. |

Watch For

- A saved grade is not necessarily posted to students.
- Annotations, rubric ratings, and comments can be affected by grade visibility.
- Group assignments and multiple attempts require extra attention.

Primary Sources

Instructure SpeedGrader guides: <https://community.canvaslms.com/t5/Instructor-Guide/tkb-p/Instructor>