

Assign To and Differentiated Dates

Give the correct students the correct dates without creating accidental exclusions.

FTCC Canvas Faculty Resource | New Quizzes only | Panopto and Class Collaborate supported | No Canvas Studio

Click Path

Assignment / Discussion / New Quiz → Assign To

Purpose

Assign To controls who receives an activity and can provide different due and availability dates for sections or individual students.

Steps

1. Keep Everyone selected when all enrolled students should receive the same activity.
2. Add a separate Assign To row for a section or individual who needs different dates.
3. Set due, available-from, and until dates intentionally.
4. Confirm the original Everyone row still covers all other students.
5. Review module unlock dates and prerequisites for conflicts.
6. Use the Assign To summary and Student View where possible to verify access.

Verify

- | | |
|--|---|
| ☐ All intended students are assigned. | ☐ Exceptions have correct dates. |
| ☐ Everyone else remains included. | ☐ Until date does not conflict with the accommodation. |
| ☐ Module access supports the exception. | ☐ Calendar and To Do behavior is appropriate. |

Watch For

- Replacing Everyone with one student or section can exclude everyone else.
- A new due date does not help if the Until date still closes earlier.
- Course and section dates can override activity access.

Primary Sources

Instructure Assign To and differentiated assignment guides: <https://community.canvaslms.com/t5/Instructor-Guide/tkb-p/Instructor>